

**FAIRLINGTON MEWS COUNCIL OF CO-OWNERS
BOARD OF DIRECTORS MEETING
Fairlington Community Center
Thursday September 26, 2019
7:00 p.m.**

BOARD MEMBERS PRESENT

Renee Powlette, President
Ryan Hamel, 2nd Vice President
Lori Stuntz, Treasurer

BOARD MEMBERS ABSENT

Gabe Butler, 1st Vice President
Kimberly Whittet, Secretary

MANAGEMENT PRESENT

Crystal Williams, CMC Portfolio Manager
Kemi Ojumu, Recording Secretary

OTHERS IN ATTENDANCE

Fern Birtwistle
Sue Davis

CALL TO ORDER

Ms. Powlette called the meeting to order at 7:00 p.m. noting that a quorum was met with three (3) Board members present.

RESIDENT FORUM

- A resident stated that there is a big trash pile that was left in the rear of her home from the patio construction project and she wants the pile to be removed as it is now attracting rodents.
- A resident stated that people are leaving toys and baby strollers on their front porches which block the door and can be a safety hazard.

APPROVAL OF MINUTES – August 22, 2019

MOTION: Mr. Hamel **MOVED** to approve the minutes of the August 22, 2019 Board of Directors meeting as presented. The motion was **SECONDED** by Ms. Stuntz and **PASSED** by unanimous consent.

MATTERS FOR BOARD DECISION

Moore and Wright Tree Service Proposal

MOTION: Mr. Hamel **MOVED** to approve the proposal from Moore and Wright Tree Service for tree removal, pruning, and shaping on several trees throughout the community in an amount not to exceed \$25,300.00. The motion was **SECONDED** by Ms. Stuntz and **PASSED** by unanimous consent.

Heater Installation

MOTION: Ms. Stuntz **MOVED** to approve the proposal from Power System Electric for the installation on a heater in the pool house storage area in the amount of \$838.41. The motion was **SECONDED** by Mr. Hamel and **PASSED** by unanimous consent.

Gutter Cleaning

MOTION: Mr. Hamel **MOVED** to approve the proposal from Kolas Contracting Inc. for the gutter cleaning services in Courts # 1-15 in the amount of \$6,900.00. The motion was **SECONDED** by Ms. Stuntz and **PASSED** by unanimous consent.

Ratify Electric Repairs

MOTION: Mr. Hamel **MOVED** to ratify the electric repairs proposal in the amount of \$2,008.80. The motion was **SECONDED** by Ms. Stuntz and **PASSED** by unanimous consent.

MATTERS FOR BOARD DISCUSSION/INFORMATION

Landscaping

The Landscaping Committee discussed the King Street Beautification Project. The committee received a quote for the project from Merrifield Garden Center for an estimated \$22K, which will have to go to the Board for final decision. The residents of Court #4 have filed some complaints about the status of the project and have volunteered to water the new plantings when they are installed.

The committee also stated that there have been some inconsistencies with the work that Environmental Enhancements has performed such as adding on proposals that should have possibly been included into the annual contract.

OFFICER REPORTS

President: Ms. Powlette stated that in more than one court residents have cars with expired tags and they are storing nonfunctional cars in visitor's parking spots so they are not able to be used by others. The Board then discussed allowing Arlington County police to patrol the Fairlington Mews community to perform duties like ticketing abandoned cars and checking for current decals. Lastly she stated that the fall newsletter will be distributed this week as it's printed and ready to go out.

Treasurer: Fairlington Mews has a July year end so as of the time of the Board meeting the July Financial Statements were not available. The financials reflect that as of July 2019, the Association's Total Cash and Investments are \$2,097,523.00, Year to Date Income is \$1,049,434.00, Year to Date Expenses are \$1,033,393.00, and the Year to Date Net Income is \$16,041.00.

COMMITTEE REPORTS

Landscape: See "Matters for Board Discussion"

Newsletter: Ms. Whittet has completed the work on the fall newsletter and it will be distributed to the community.

Recreation: No Report.

Pool: No Report.

Finance: See “Treasurer’s Report”.

ESTABLISHMENT OF NEXT BOARD MEETING

The next monthly Board meeting is scheduled for October 24, 2019.

ADJOURNMENT

MOTION: Ms. Stuntz **MOVED** to adjourn the Board of Directors meeting at 7:40 p.m. The motion was **SECONDED** by Mr. Hamel and **PASSED** by unanimous consent.

Respectfully Submitted by:
Kemi Ojumu, Recording Secretary