

**Fairlington Mews
Board of Directors – Meeting Agenda
November 19th, 2015
Meeting Starts at 7:00 PM**

- I. Call to Order**
- II. Homeowners' Forum** (Please limit your concern to 3 minutes. Your concern may not be addressed immediately since it may require research. There will be board/ management follow up)
- III. Approval of Minutes**
 - A. October 27th meeting minutes. (TAB 1)
- IV. Matters for Board Decision**
 - A. Ratify Katchmark gutter change order Ct 15. (TAB 2)
 - B. Ratify Katchmark gutter change order Ct 14. (TAB 3)
 - C. Ratify All Plumbing pipe replacement work in Ct 4. (TAB 4)
 - D. Ratify All Plumbing pipe replacement work in Ct 7. (TAB 5)
 - E. Variance Request: Kitchen renovation work at 4650 34th St. (TAB 6)
- V. Matters for Board Discussion/Information**
 - A. Year End Bonus for Maintenance. (TAB 7)
 - B. Board voting/approval process for wood work on gutters/painting. (TAB 8)
- VI. Reports**
 - A. President
 - B. Treasurer
 - C. Secretary
 - D. Management October 2015 Financial/Variance Report (TAB 9)
 - E. Committee – Landscape, Recreation, Newsletter, Finance, Drainage, Pool.-
- VII. Monthly Re-cap CMC/Administrative Calendar** (TAB 10)
- VIII. Executive Session**
 - A. CMC Delinquency Report (TAB 11)
 - B. Rees Broome Delinquency Report (TAB 12)
- IX. Establishment of next Board Meeting – January 28th 2016**
- X. Adjournment**

Prepared By: Dwayne J. Frazier, CMC Portfolio Manager

Distribution: Renee Powlette, (President); Seth Low, (1st Vice-President); Jayne Mayne, (2nd Vice-President); Lori Stuntz, (Treasurer); Jackie Livingston(Secretary)

For compliments or suggestions, you may reach my direct supervisor, Airielle Hansford, Condo Division Director, at 703-230-8585 or email: ahansford@cmc-management.com